

## FINANCIAL FIRST-AID CHECKLIST

Personal documents and important paperwork include:

- Master list of all financial accounts with pertinent information (account numbers, contact info, expiration dates, security codes/password/pin). Have all info ready in case you need to cancel accounts if lost, compromised or stolen.
- Recent bank statements for every account (savings, checking, credit card, stocks, etc.)
- Contact list (family, friends, doctors, banks, employers, insurance agents)
- Recent photo and important information for every family member (allergies, height/weight info)
- Personal identification you carry in your wallet (at least two forms of photo ID for each person)
- Birth certificate
- Social Security card
- Driver's license
- Passport and/or travel visas
- Marriage license
- Will
- Living will
- Health and dental insurance cards
- Medical history, immunization records and a list of all medications
- Prescriptions for important medications and/or eyeglasses
- Insurance policies
- Property deeds
- Titles for cars and home
- Last year's tax return
- Employment proof (paystub)
- Account and contact info for all bills, such as phone, gas, electric, cable, etc.
- College, high school and trade school diplomas
- Important photos
- Military documents, if applicable
- License to carry permit, if applicable
- Home inventory list. Tracking items you own will help you recover payment from your insurance company, if necessary. Record date purchased, model/serial numbers, descriptions and value. Have jewelry, art and collectibles appraised by professionals and include copies with your inventory. Don't forget to inventory the exterior of your home, including swimming pool, fencing and even trees. Include anything that adds value to your property.

Additional useful documents:

- Local and state maps
- Pocket constitution (always know your rights, especially during a crisis)
- Translation book for any language you may need, depending on your geographical location

Documentation to be kept specifically with survival supplies:

- Repair manual for cars
- Manuals for any devices you may use during an emergency